

Authority to Return Goods Form

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By filling out this form you understand that goods/products will not be accepted as returned items unless accompanied by this form complete with a 'Return Advice Number' (RA#) authorised by the appropriate BRITEX personnel.

Date: RA#

Customer Details

Business Name/Account No. Address
Contact Name Suburb
Telephone State Postcode
Email

Product Return Details

Customer PO Number BRITEX Invoice/DO Number
Date of Purchase

Reason for Return (Please Tick One:)

Incorrect qty Incorrect part ordered Incorrect part supplied
Warranty claim Damage / Other

BRITEX Product No.	Full Explanation for Return	Qty
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

* Please provide more detail on an additional page if required.

Important Notes

- If there is no Return Advice (RA) Number then please obtain one from BRITEX before sending goods back, by calling (03) 9466 9000 or email vic@britex.com.au.
- Goods for return (once approved) will be arranged for collection by BRITEX Melbourne. All goods for return must be packaged safely, to be picked up by our transport provider.
- RA's are only valid for 14 days from date of approval.
- Goods returned are subject to our Terms & Conditions of Sale.

Permission to Return and Receive Credit/ Damaged or Incorrect Merchandise

We will accept all return of merchandise ONLY IF IT IS IN A RE-SALEABLE CONDITION (unless received in a damaged condition or as a result of a picking error). You must advise Britex on the return of the item within 30 days of receipt and obtain a RA (Returns Advice) number, complete the Goods Return Request Form and include the RA number on the paperwork. If this information is not included with the return, then the goods may be returned to you and not assessed for repair, replacement or credit. If all fields are met we will Issue Credit to your account or Credit Card in Australian dollars.

Office Use Only

Authorised By Position Date



MELBOURNE
Britex Place Mirra Crt
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t (03) 9466 9000
e vic@britex.com.au

SYDNEY
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e nsw@britex.com.au

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